

From: [Snyder, Caitlin](#)
To: [Shoemaker, Justin](#)
Subject: Re: Wolverine detailed timeline for the RD
Date: Thursday, January 12, 2017 9:26:23 AM
Attachments: [Wolverine Detailed Timeline 01102017 cs.docx](#)

Thanks for putting this together, Justin.

Attached are my comments.

Thanks,
Caitlin

Caitlin Snyder
Unified Listing Team
U.S. Fish & Wildlife Service
MS: ES
5275 Leesburg Pike
Falls Church, VA 22041-3803
phone: 703 358 2673

On Thu, Jan 12, 2017 at 11:12 AM, Shoemaker, Justin <justin_shoemaker@fws.gov> wrote:
All,

Please take a look at this detailed timeline, it is being prepared upon request from our RD's office. I need to have a version ready for our ARD to review by today. So please get back to me asap w/ comments.

It's all very tight and ambitious, I get it, its the way this particular project is. If anything jumps out as entirely un-doable, let me know.

Check the SSA report deadlines. Check the who's responsible column. I'm assuming Betty is in for the long haul.

The peer reviewers are getting 3 weeks. That's fair given our circumstances and we will work w/ contractors to make sure reviewers understand this going in.

Justin Shoemaker
Senior Listing Biologist
U.S. Fish and Wildlife Service, Region 6
1511 47th Avenue, Moline, IL 61265
Phone: 309-757-5800 ext. 214
Email: justin_shoemaker@fws.gov

Wolverine Listing Determination Timeline

Task	Responsible Parties	Dates	Length of time
<i>Species Status Assessment (SSA) Phase</i>			
Conduct science analysis (SSA)	SSA core team	By March 15	9 weeks (from now)
Draft SSA report	Betty Grizzle (FO Lead Bio)	By April 7	12 weeks (from now)
SSA core team meeting in Denver	Core team, R6 management and decision support staff	Early Feb (TBD)	2 days
Peer review planning and contracting	Justin Shoemaker (ULT lead), Caitlin Snyder (ULT assist)	Feb - March	2 months to get contracted peer reviewers in place
SSA report core team review	SSA core team	April 7-14	1 week
Edit SSA report based on core team review	Betty Grizzle	April 14-April 21	1 week
SSA report to peer reviewers and partners	Justin Shoemaker, Jodi Bush (MTFO Project Leader)	April 21-May 12	3 weeks
Edit and finalize SSA report	Betty Grizzle	May 12-May 22	10 calendar days
<i>Listing Decision Analysis Phase</i>			
SSA report to decision team	Justin Shoemaker, Jodi Bush	May 23	5 calendar days prior to decision meeting
Decision meeting	RDs or delegates, ARDs, other management, SSA core team	May 29-30	2 days
Draft decision summary for the record or certify decision meeting notes	R6 RD or delegate	May 31-June 2	3 days
<i>Process for final withdrawal of proposed listing (if decision is to not list) - or revised proposed listing rule (if decision is to list)</i>			
Draft final withdrawal (not-warranted) FR notice or revised proposed listing rule	Justin Shoemaker	May 31-June 30	1 month
Core team reviews FR notice, make revisions	SSA core team, Justin Shoemaker	June 30-July 14	2 weeks
Regional Office Surnames and concurrence	Marjorie Nelson, Mike Thabault, Matt Hogan, Noreen Walsh, and concurring regional RDs/ARDs or delegates	July 14-July 28	2 weeks
SOL surname	DOI SOL	July 31-Aug 11	2 weeks
PPM and HQ ES surname	PPM, HQ ES	July 31-Aug 11	2 weeks
Revise based on SOL/PPM comments	Justin Shoemaker	Aug 11-Aug 25	2 weeks

Asst. Director for ES Surname	Asst. Director for ES	Aug 28-Aug 31	4 business days
FWS Director Surname	Director of FWS	Sept 1-Sept 7	5 business days
Fish, Wildlife, and Parks Surname	FWP	Sept 7-Sept 20	10 business days
Executive Secretary Surname	Executive Secretary's Office	Sept 21-Sept 25	3 business days
Deliver to FR	HQ	Sept 25	
Publication of rule	Federal Register	Sept 29	
Public comment period on revised proposed listing (only if decision is to list)		Sept 29-Oct 28	30 days
<i>Process for proposed critical habitat (if decision is to list and if prudent and determinable)</i>			
Begin developing potential critical habitat (CH)	SSA core team	April 21-May 12 (while SSA report is out for review)	3 weeks
<u>Initiate contract process for economic analysis</u>	<u>Caitlin Snyder</u>	<u>April 21</u>	<u>3 weeks</u>
Discuss potential CH at decision meeting	RDs or delegates, ARDs, other management, SSA core team	May 29-30	2 days
Develop CH maps	Betty Grizzle	May 31-June 14	2 weeks
Write incremental effects memo (IEM)	Betty Grizzle and Justin Shoemaker	June 14-June 28	2 weeks
Core team and Federal Agencies review IEM	SSA Core team, Fed affected agencies	June 28-July 19	3 weeks
Economic consultants develop economic analysis	Consultants	July 19-Sept 6	6 weeks
NEPA	Betty Grizzle	July 19-Sept 6	5 weeks
CH decision meeting	RDs or delegates, ARDs, other management, SSA core team	Sept (TBD)	1 day
<i>Process for final listing and proposed CH Federal Register documents</i>			
Draft final listing FR doc (if necessary 10(j), 4(d)), and proposed CH	Justin Shoemaker and Betty Grizzle	by Nov 20	nearly 2 months from proposed listing publication
Review and address public comments on proposed listing	SSA core team	Oct 28-Nov 13	2 weeks
SSA core team reviews FR notices, make revisions	SSA core team	Nov 13-Nov 22	8 business days
Regional Office Surnames and concurrence	Marjorie Nelson, Mike Thabault, Matt Hogan, Noreen Walsh, and concurring regional RDs/ARDs or delegates	Nov 22-Dec 6	2 weeks
SOL surname	DOI SOL	Dec 6-Dec 20	2 weeks

Commented [SC1]: 4 days is a short turnaround for the FR to schedule a publication date. Depending on the length of rule, it could take 5-7 days just to get the rule scheduled.

Commented [SC2]: I added in a row for initiating the economic contract process. It can take at least a month from a request for a contract to get a contract in place for the economics analysis. I put myself in there, but feel free to edit.

PPM and HQ ES surname	PPM, HQ ES	Dec 6-Dec 20	2 weeks
Revise based on SOL/PPM comments	Justin Shoemaker and Betty Grizzle	Dec 20-Jan 3 2018	2 weeks
Asst. Director for ES Surname	Asst. Director for ES	Jan 3-Jan 8	4 business days
FWS Director Surname	Director of FWS	Jan 8-Jan 15	5 business days
Fish, Wildlife, and Parks Surname	FWP	Jan 15-Jan 26	10 business days
Executive Secretary Surname	Executive Secretary's Office	Jan 29-Jan 31	3 business days
Deliver to FR	HQ	Jan 31	
Publication of rules	Federal Register	Feb 2	
Public comment period on proposed CH (and if necessary, proposed 10(j), 4(d))		Feb 2-March 3	30 days
<i>Process for final CH Federal Register document – Schedule to be developed later as necessary</i>			

Commented [SC3]: I'd suggest this be 60 days. We will get requests to have a longer period.